

## Turner Free Library: Internet Access Policy

The Turner Free Library is committed to providing access to informational, educational, recreational, and cultural resources for library users of all ages and backgrounds. The Library's computer system provides the opportunity to integrate electronic resources from around the world with the library's in house resources. The Library's goal in providing Internet access is to enhance its existing collection in size and depth and to provide equal access to the Internet for all Massachusetts residents.

**Filtering:** The Turner Free Library does not filter the Internet computers. Parents and guardians are responsible for instructing their children on appropriate use of the Internet, just as they instruct them on appropriate use of all other library materials. Parents and guardians must be responsible may restrict their children from access. Materials on Internet Safety are available from Library Staff upon request.

**Legal Compliance:** The Library will not tolerate use of its computers and/or network in a way that violates state, local, or federal law. Accessing objectionable materials as defined in the Town of Randolph Sexual Harassment Policy and leaving such materials displayed on the screen, in the printer, or around the library may constitute sexual harassment and may be grounds for prosecution.

**Public Environment:** Patrons are expected to refrain from displaying graphics which are inappropriate for public viewing, or for playing audio without the use of headphones.

**Monitoring:** The library does not routinely monitor public computers, however, should the staff observe, or be told by another patron, any illegal activities or activity that disrupts the network, user services, or computers, the staff is authorized to take immediate action to protect the security of the computers and network. This includes requiring a user to leave the computer or the premises, turning the computer off, and contacting law enforcement officials.

**Copyright & Licensing:** Library users are responsible for complying with copyright law, licensing agreements, and the policies of individual websites that are viewed.

### **Additional Information:**

- Internet access is available whenever the library is open.
- Users may access the Internet computers for a total of 2 hours per day, in one hour increments. As the completion of the users first hour draws near, one can request that the staff extend use time to the full two hours. Staff will agree as long as there is no one else waiting at the time.
- The Library offers two 15 minute terminals. These are first come first serve. Time cannot be extended.
- Users may only use their own library card number and PIN. Patrons who use other individual's card numbers may be asked to leave the library.
- Guest passes are available at all service desks.
- Printing is available for .15 per page (black and white) and .75 (color)
- Users must cooperate with Library Staff as requested to insure equitable computer use and a safe computing environment. Failure to do so may result in loss of computer privileges.
- Users may plug any appropriate device into the front of the computers, including, but not limited to, USB drive, CD, and floppy disks.
- Headphones must be used to listen to audio content.
- Computers in the Teen Area are restricted to Teens (ages 13-19) from 2:30 pm- 6 pm Monday-Friday. Adults and children accompanied by an adult may use them at all other times.
- The Library offers free wireless internet access throughout the library.

### **Children's Room Computer Use:**

Computers in the Children's Room are always restricted to children 12 and under, and their parents or guardians while accompanying a child. Adults and teens NOT in the company of a child in their care will not be allowed to use the Children's computers at any time.

The Internet is a living resource with ever changing content. Not all sites are accurate or current, and many contain information and imagery inappropriate for children. We encourage parents and guardians to accompany their children while they use the Internet. Ultimate responsibility for how children use the Internet is a matter for parents and their children to decide.